



JOB DESCRIPTION

Position Title:	General Manager	Facility:	Liberty
Department:	General Administrative	Location:	Towanda, PA
Reports To:	Vice President of Operations	Job Type:	Full-Time/Exempt

POSITION OVERVIEW

Manage plant operations and resources in a manner that results in safe, environmentally compliant, economic operations, maximized output, and consistent with Hamilton's business objectives.

DUTIES AND RESPONSIBILITIES

- Implement the career development process and provide training and development to assure the competence and availability of skills to meet operating requirements.
 - Utilize the performance evaluation process as employee development and feedback systems to focus on continuous improvement and upgrading of employees skills.
 - Stay knowledgeable of all personnel policies and procedures and management systems and implement them consistently.
 - Maintain up-to-date knowledge of contracts and government regulations, including Long Term Parts Program and federal/state/local programs.
 - Determine and allocate the resources required to meet performance requirements.
 - Produce accurate, timely and informative reports in a usable format for analysis and decision making.
 - Interface with other departments and customers regarding scheduling, plant status, generation requirements, etc.
 - Develop an Operating Plan that meets operating requirements and contractual commitments.
 - Consistently review budget status and cost categories to evaluate and control costs.
 - Obtain and review proposals to assign and approve contracts that meet operating and budget requirements.
 - Assist in the identification and resolution of warranty claims.
 - Take action as a result of incidents and trends indicated by operating data.
 - Involve the appropriate people for gathering data, evaluating solutions and planning for implementation.
 - Consistently evaluate equipment and systems to improve performance and reduce costs.
- Provide for Company support of and participation in community activities when appropriate.

EDUCATION/EXPERIENCE

- Minimum of 10 years industry or related experience in the management, operation and maintenance of thermal electrical generating facilities, including gas-fired thermal electric generating facilities.
 - Minimum 3 years management and supervisory experience.
 - Experience managing a plant in the PJM market.
 - Bachelor's degree or other advanced degree preferred.
- Valid driver's license.

KNOWLEDGE/SKILLS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Demonstrated ability to communicate information in a clear and understandable manner, both verbally and in writing.
- Ability to prioritize work to meet changing organization demands.
- Advanced knowledge of safety and environmental procedures and regulations.
- Demonstrated focus on upgrading skills/competencies of self and others.
- Proven track record of strength in leadership and supervisory responsibilities.
- Demonstrated ability to manage and administer contracts.
- Advanced knowledge of power technology.
- Demonstrated focus on upgrading technical skills for self and others.
- Strong problem solving and decision making skills.
- Ability to read and interpret blueprints, P&IDs, schematics, specifications, and vendor documentation.
- Advanced computer skills (Microsoft Office).
- Demonstrated excellent attendance practices.
- Demonstrated exemplary and safe work practices.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. All plant employees must work safely at all times. All plant employees must work safely at all times. Working at the power plant may require:

- Working in varied outdoor environments such as all weather conditions, all noise levels, hazardous conditions, and on the full range of outdoor work surfaces.
- The frequent use of protective equipment (i.e. hard hats, safety glasses, air masks, ear protection, chemical suits, hot gloves and high voltage protective equipment, etc.) may be required. Work with hazardous materials may also be required.
- Working in proximity to high voltages and current with proper training and equipment, operating heavy equipment and rolling stock and entering confined spaces or hazardous environments may be required while often being exposed to equipment and machinery noises.
- Duties require walking, standing for extended periods of time, crawling, stooping, sitting, climbing vertical and inclined ladders and stairs, operation of large valves and other tasks requiring up to 100 lbs. of pulling or turning force, and lifting and carrying up to 50 lbs. Exposure to extreme heat and cold.
- Eye and hand coordination are required to operate switches, pushbuttons, and other controls.
- Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust and focus.
- All candidates will participate in the post-offer physical examination and drug screening and post-employment random drug screening. There are extensive smoking restrictions in and around the facility.
- This position requires extended working hours and varied shifts including weekend and holiday work. The ability to be "on call" may also be required periodically.

- Qualified candidates should send their resumes to Careers@cogentrix.com.